

[Call for expressions of interest 2022 for the members of the Scientific Committee of FRA](#)

The European Union Agency for Fundamental Rights (FRA or Agency) processes the personal data of a natural person in compliance with Regulation 2018/1725 on the protection of natural persons with regard to the processing of personal data by the Union institutions, bodies, offices and agencies and on the free movement of such data, and repealing Regulation (EC) No 45/2001 and Decision No 1247/2002/EC.

This data protection notice explains FRA's policies and practices regarding its collection and use of your personal data, and sets forth your privacy rights. We recognise that information privacy is an ongoing responsibility, and we will update this notice where necessary.

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1. Why do we process personal data?

The Agency process personal data to carry out the selection of the members of FRA's Scientific Committee.

The Scientific Committee is one of the bodies of the Agency as defined in Article 14, paragraph 1 of the [Council Regulation \(EC\) 168/2007 establishing the European Union Agency for Fundamental Rights, amended by Council Regulation \(EC\) 2022/555](#), according to which the Management Board of the Agency shall appoint the members of the Scientific Committee following a selection procedure.

Annex I of the [Rules of Procedure of the Agency](#) describe the process for the selection of the members of the Scientific Committee.

2. What kind of personal data does the Agency process?

a) General personal data:

The Agency collects data from the applicants regarding their:

- personal details (name, surname, date of birth, gender, nationality, and a copy of ID or Passport (only from selected candidates));
- contact details (postal address, email address, phone and mobile
- employment details (work experience, languages, name and type of the employer/organisation, address of the employer/organization)
- education and training details (education, training skills, languages, letter of motivation);
- banking details only from selected candidates (financial identification form, bank account information).

b) Special categories of personal data:

- ID/passport documents of selected candidates (which include pictures) might reveal their racial or ethnic origin

3. How do we process your personal data?

We collect only the personal data you provide us during your application by filling in the forms in the online tool (i.e. Limesurvey). No personal data, cookies or IP addresses are stored by the tool or, if so, these are anonymized.

4. Who is responsible for processing your personal data?

The Agency is the legal entity responsible for the processing of your personal data and determines the objective of this processing activity. The Head of Corporate Services Unit is responsible for this processing operation.

5. Which is the legal basis for this processing operation?

The legal basis of this processing operation can be found in Article 14 of Council Regulation 168/2007 establishing a European Union Agency for Fundamental Rights, amended by Council Regulation (EU) 2022/555. In addition, the legal basis of the processing of applications for the Scientific committee can be found in the Rules of Procedures of the Agency.

Therefore, the processing is lawful in accordance with Article 5.1(a) of Regulation 2018/1725 ('processing is necessary for the performance of a task carried out in the public interest or in the exercise of official authority vested in the Union institution or body').

6. Who can see your data?

During the selection process, your personal data can be accessed by a) the FRA staff dealing with the selection of members of the Agency's Scientific Committee in CS; b) the pre-selection panel which includes FRA staff members (namely, the Director and the Heads of Unit), one representative from Council of Europe and two members of the Management Board of the Agency as observers; c) the Agency's Management Board (only for shortlisted candidates).

Outside FRA, the Agency will only share the name and personal data of the short-listed candidates (namely, the information they declared in the online application, the registration form and the list of scientific publications and abstracts) with the competent committee of the European Parliament (i.e. LIBE Committee) for the purpose of Article 14 of FRA's Founding Regulation and in accordance with recital 21 of Regulation 2018/1725. The Agency will inform the short-listed candidates prior to the communication of their personal data to the LIBE Committee, asking them to provide their consent for the circulation of data. The shortlisted candidates' data will be passed to the LIBE Committee and hence will be publicly available as a result of the public nature of the European Parliament session.

7. Do we share your data with other organisations?

Personal data is processed only by the Agency. In case that we need to share your data with third parties, you will be notified to whom your personal data has been shared with.

8. Do we intend to transfer your personal data to Third Countries/International Organizations

No.

9. When we will start the processing operation?

We will start the processing operation when you submit your application..

10. How long do we keep your data?

The Agency will keep your personal data if you are:

- a) A selected member of Scientific Committee, for five years equivalent to the term of office of the Scientific Committee.

- b) A non-recruited candidate on the reserve list, for five years equivalent to the term of office of the Scientific Committee.
- c) A non-selected candidate, for two years after the call closure date.

11. How can you control your data?

Under Regulation 2018/1725, you have rights we need to make you aware of. The rights available to you depend on our reason for processing your information. You are not required to pay any charges for exercising your rights except in cases where the requests are manifestly unfounded or excessive, in particular because of their repetitive character.

We will reply to your request without undue delay and in any event within one month of receipt of the request. That period may be extended by two further months where necessary, taking into account the complexity and number of the requests. You can exercise your rights described below by sending an email request to selection-scientific-committee@fra.europa.eu.

11.1. The value of your consent

Since the participation in the call for expression of interest is not mandatory, the processing is lawful because you have unambiguously given consent by submitting your application. You have the right to withdraw your consent at any time, and we will delete your data or restrict its processing. All processing operations up until the withdrawal of consent will still be lawful.

11.2. Your data protection rights

a. Can you access your data?

You have the right to receive information on whether we process your personal data or not, the purposes of the processing, the categories of personal data concerned, any recipients to whom the personal data have been disclosed and their storage period. Furthermore, you can have access to such data, as well as obtain copies of your data undergoing processing

However, if you are a candidate you have the right to access your assessment done following the selection process results, except comparative results of other applicants or of the opinions of individual members of the pre-selection panel members that assessed your application.

b. Can you modify your data?

You have the right to ask us to rectify your data you think is inaccurate or incomplete at any time. You have the right to update or correct at any time your identification data. On the other hand, data demonstrating compliance with the eligibility and selection criteria may not be updated or corrected after the closing date for the call.

c. Can you restrict us from processing your data?

You have the right to restrict the processing of your personal data. If you do, we can no longer process them, but we can still store them. In some exceptional cases, we will still be able to use them (e.g. with your consent or for legal claims). You have this right in a few different situations: when you contest the accuracy

of your personal data, when the Agency no longer needs the data for completing its tasks, when the processing activity is unlawful, and finally, when you have exercised your right to object.

d. Can you delete your data?

You have the right to ask us to delete your data when the personal data are no longer necessary for the purposes for which they were collected, when you have withdrawn your consent or when the processing activity is unlawful. In certain occasions we will have to erase your data in order to comply with a legal obligation to which we are subject. We will notify to each recipient to whom your personal data have been disclosed of any rectification or erasure of personal data or restriction of processing carried out in accordance with the above rights unless this proves impossible or involves disproportionate effort from our side.

e. Are you entitled to data portability?

Data portability is a right guaranteed under Regulation 1725/2018 and consists in the right to have your personal data transmitted to you or directly to another controller of your choice. In this case, this does not apply for two reasons: I) in order for this right to be guaranteed, the processing should be based on automated means, however we do not base our processing on any automated means; II) this processing operation is carried out in the public interest, which is an exception to the right to data portability in the Regulation.

f. Do you have the right to object?

When the legal base of the processing is “*necessary for the performance of a task carried out in the public interest or in the exercise of official authority vested in the Union institution or body*” which is the case in most of our processing operations, you have the right to object to the processing. In case you object, we have to stop the processing of your personal data, unless we demonstrate a compelling reason that can override your objection.

g. Do we do automated decision making, including profiling?

Your personal data will not be used for an automated decision-making including profiling.

12. What security measures are taken to safeguard your personal data?

The Agency has several security controls in place to protect your personal data from unauthorised access, use or disclosure. We keep your data stored on computer systems with limited access to a specified audience only.

The access to your data to the representative of the Council of Europe in the pre-selection panel is done ensuring that the access to your personal data is restricted to the person and the transfer is done in a secure environment.

13. What can you do in the event of a problem?

- a) The first step is to notify the Agency by sending an email to selection-scientific-committee@fra.europa.eu and ask us to take action.

b) The second step, if you obtain no reply from us or if you are not satisfied with it, contact our data protection officer (DPO) at dpo@fra.europa.eu.

d) At any time you can lodge a complaint with the EDPS at <http://www.edps.europa.eu>, who will examine your request and adopt the necessary measures.

14. How do we update our data protection notice?

We keep our privacy notice under regular review to make sure it is up to date and accurate.

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